

GPAC Newsletter

Term 4, 2018



DEAR GPAC FAMILIES,

Summer is in the air and GPAC has loads to report for the final school term of 2018.

2019 RE-ENROLMENTS

If you haven't re-enrolled for 2019, we kindly ask you to do so as soon as possible.

It is important we keep the information of the children we care for current and we take this process very seriously. **If we do not receive an updated enrolment form for your family, your booking pattern may not roll over and your place may be given to a new family.**

You can complete the re-enrolment process through your My Family Lounge account. Re-enrolling is a simple procedure and should take less than 10 minutes of your time.

1. Log into your QKenrol My Family Lounge account via our website www.gpactivitycentre.org
2. Scroll down to the 'CHILD' heading, then click 'View Enrolment' next to your child's name.
3. Review the information in the enrolment form including authorised contacts, phone numbers, medical and permissions.
4. Once you are satisfied all the information is correct, click SAVE and SUBMIT.

Do this for all children in your family attending GPAC in 2019

If you are experiencing any difficulties with the online process, please don't hesitate to contact the GPAC office via phone or email admin@gpactivitycentre.org

NEW ENROLMENTS FOR 2019

Registrations for children starting School at G.P.P.S in 2019 are now open.

Please go to www.gpactivitycentre.org/enrolments for more information and instructions on how to register for care in 2019.

Offers will be sent out via email to **existing families in week 4** and to **new families in week 6** for which you will have 7 days to accept or decline.

Once you have accepted the offer, you will be prompted to complete the online enrolment process.

If you need assistance with the online process, please contact Jacky in the office.

VACATION CARE AT GPAC

Our first ever Vacation Care program at GPAC was a huge success! We would like to thank all the staff and committee members for their hard work and dedication in getting Vacation Care off the ground and all the wonderful staff who made sure everything went smoothly throughout the school holidays.



Vacation Care will run again in January 2019 through the summer school holidays.

The program will be released in the next two weeks on our website and bookings will be open from Monday 12.11.18 until Friday 23.11.18.

****IMPORTANT NOTE****

When paying Vacation Care fees, please pay the amount in the DUE NOW box at the top of your statement. Also, please distinguish Vacation Care fee payments and term fee payments when making payment. We suggest writing VCARE in the bank description detail when transferring Vacation Care fees.

DECEMBER PUPIL FREE DAYS

Thursday 20th December & Friday 21st December

We are currently taking expressions of interest. If you are interested in enrolling your child into care on the above dates, please download and return the booking form by **31.10.18** <http://www.gpactivitycentre.org/news-item/december-pupil-free-days-eoi>. We will inform all interested families whether we will go ahead with care on those days very shortly.



MEMBERSHIP FORMS DUE BACK

Most annual GPAC family membership are now due for renewal. Please download a copy of the membership form from our website www.gpactivitycentre.org/enrolments and sign and return to GPAC. Alternatively, there are printed copies available at the Kiosk sign in desk, in the Centre.

As we are a community based service it is a condition of enrolment that memberships are renewed annually and due on the anniversary date eg. if you pay on 20 April it is due on the 20 April each year so you obtain a full 12 months as an enrolled member.

CHILD CARE SUBSIDY

If your circumstances change regarding your family income or work hours, it is crucial **to update this information with Centrelink**. As the new system considers your income and the number of hours each parent is actively engaged in work, study or looking for work, you must keep this information up to date. If you are new to GPAC and would like to apply for the Child Care Subsidy (CCS) you can do so via your Centrelink account.

MOVEMBER

This November, children in Year 5 and 6 at the Centre will be creating and selling chocolate Mo's for \$1. This money will then be donated to the Movember Foundation. Donations raised for the Movember Foundation run programs for men's health partners, the [Prostate Cancer Foundation of Australia](#) and beyondblue. Together, the three channels work together to ensure that the Movember Foundation funds are supporting a broad range of innovative, world-class programs.

DON'T FORGET!

A friendly reminder that payment for Term 4 invoices for B/ASC are due **in full** by Friday 7th December.

Please do not hesitate to contact us if you have any questions about the balance due on your account, or if you are having any concerns meeting these obligations so that we can discuss a payment plan.

KIOSK SIGN-IN/OUT

When signing in/out via the iPads at the kiosk it is essential you are **using your own individual phone number and PIN**. Please do not share log on and password details as it is a regulatory requirement that we know exactly who is signing your children in and out and at what time.

If you need to add a contact to your pick up list, you can call or text the GPAC mobile with the full name and mobile phone number of the person you have arranged to pick up your children. They will be able to use their own phone number to log in and will use the PIN 0000 before they are prompted to create their own individual PIN.

ASTHMA ACTION PLANS

There will be an email sent to all families this week regarding Asthma Management Procedures. If your child may experience asthma, please return your instructions and plan to us prior to 16.11.18

ABSENCES

If you know your child will be absent, please text or call 0427 741 779 or leave a message in the communication book located on the sign-in desk. We ask this of you so that time isn't taken away from staff as they try to locate your children if they are expected here.

Failure to do so may result in a \$10 non-notification fee applied to your account.

***Please note that email is not an acceptable mode to convey absences as the email accounts aren't checked every day.**

FEE UPDATE

A friendly reminder that GPAC no longer accepts cash as a method of fee payment.

Families can use direct deposit or cheque to pay their child care fees.

Bank account details can be found on your statement.

You can find the updated fee policy on our website: <http://www.gpactivitycentre.org/about/policies-and-procedures>

STAFF UPDATES



Please welcome Samantha Giezekamp to the GPAC family!

Samantha has joined our team of caring and creative casual educators with her Cert IV in training and assessment and Certificates in disability support.

Samantha has worked over 12 years with special needs and people with disabilities. Samantha also studied Arts at University and brings with her everything arty to help your children with their creativeness, cooking, yoga, playing guitar and music.

As we warmly welcome Samantha, we sadly say goodbye to Brianna. Brianna has been with us for the last few years while she completed her Degree in nutrition. Brianna has now found employment in her field of study and we wish her all the best in her new career.

We also look forward to Nicole, our former co-ordinator, returning from her amazing holiday travelling the Country in Term 1 2019.

GRAYS POINT ACTIVITY CENTRE

A: 109 Angle Rd, Grays Point 2232

P: 9540 2020

M: 0427 741 779

E: admin@gpactivitycentre.org

E: teamleader@gpactivitycentre.org

E: manager@gpactivitycentre.org

W: www.gpactivitycentre.org

IMPORTANT DATES

5th Nov – Offers for care for existing families for 2019 will be emailed out.

12th Nov – Vacation Care bookings open

12th Nov - GPAC Kids Christmas party (Must be enrolled in care that afternoon. Casual spots currently available)

14th Nov – Year 6 Farewell Breakfast by invitation @ The Grayzing Point

14th Nov – Committee Meeting @ GPAC 7pm

23rd Nov – Vacation Care bookings close

19th Nov – Offers for care in 2019 are sent to new families

7th Dec – Term 4 and Vacation Care fees due in full

19th Dec – Last day of school for Term 4 GPPS

20th & 21st Dec – Pupil Free Days *may* operate @ GPAC

24th Dec – 13th Jan – GPAC closed

14th to 25th Jan – Vacation Care

28th Jan – Australia Day Public Holiday. GPAC closed.

29th Jan – Pupil Free Day GPAC operating

30th Jan – School returns for Yr's 1-6

4th Feb – School returns for Kindergarten

